

ST. FLANNAN'S COLLEGE
BOARD OF MANAGEMENT MEETING
Agreed Report



Date and Time of Meeting	Monday 16 th November 2020, 7.00pm
Present	Mr Leonard Cleary (Chairperson), Fr Ignatius McCormack (Secretary), Mr Pat Whyms, Ms Elaine Duffy, Ms Mary Corbett, Dr Denise Cox, Ms Mary Keane, Mr Christy O'Connor, Mr James Delaney, Ms Tracey O'Donohue (Minutes Secretary)
Apologies from	

The Chairman acknowledged the work of the outgoing Board members and thanked the people who will continue on the Board. He welcomed the new Board members and gave them an overview of the role of the Board.

The meeting opened with a prayer from Fr McCormack.

1. Agenda

A request was made to add an update on the sale of school land to the agenda. This was adopted by the Board..

2. Minutes of Previous Meeting

These were adopted by the Board.

3. Matters Arising

- a The Principal informed the Board that Allianz have removed the €75,000 excess on the insurance policy and acknowledged the help that was given by the Council's senior engineer in writing letters to confirm that the flood relief work is now complete and that the Council is responsible for the maintenance and upkeep of it.
- b The last of the Digital Learning computers have been issued to staff. Many of the staff have expressed their thanks to the Board.

4. Correspondence

- a. Staff Leave
A personal day was requested by a staff member. This was approved by the Board.
- b. **Presentation to the School**
A letter was received from Judge Durcan offering the school the gift of a painting by Richard Hearne. The painting was purchased with a Court Services discretionary fund. The Board agreed to accept the gift. Fr McCormack will reply to the letter.

5. Child Safeguarding

- a There have been no safeguarding incidents since the last meeting
The Board reviewed the Annual Checklist regarding Child Safeguarding procedures.

7. Principal's Report

- a. **Staffing**
There is, at present, one staff member on enduring sick leave, being in a high risk category for COVID, one staff member on COVID leave, it is unclear on when this staff member will return. We have one staff member on maternity leave and one on carer's leave. All of this leave is presently being covered.

This year's teacher allocation is 81.39 with eight AP1 posts and 11 AP2 posts

b. Students

There are 1178 students enrolled in the school for the present school year.

c. Attendance

Attendance has been reasonably good so far this year. Absences hit a peak in the week before the midterm break due to COVID incidents, mostly among Leaving Certs, but the break seemed to reset the situation and at present we do not have any students absent due to COVID.

Five referrals have been made to the Educational Welfare Officer regarding students who are under sixteen and have been absent for more than twenty days without explanation this academic year.

d. Substitute Teachers

We struggle to find suitably qualified substitute teachers and whilst classes are being supervised during staff absence, it can be difficult to have them covered by a subject specific substitute.

e. Admissions September 2021

The admissions process for 2021 has begun. Application forms are available, the closing date for return of applications is Friday January 22nd 2021. A virtual open night has been posted on the School website. There are 216 first year places available.

The Board would like to extend their compliments to all involved in the virtual open night video.

f. Leaving Certificate

There are fourteen students sitting Leaving Cert exams, the exams are taking place in the evenings and at weekends.

8. Agreed Report.

Will be minutes with all personal information removed.

9. AOB

The subcommittee will write a letter to the Diocese requesting to know where the proceeds of the sale will go; and also a letter to the Charities Regulator requesting reasons for their decision.

Christmas Dinner

As there will be no Christmas Dinner this year, the Chairman suggested that the School give a voucher to each staff member to the value of the meal they would have enjoyed in normal circumstances. This was agreed by consensus.

The Principal extended his thanks to the returning Board Members, welcomed new Board Members and thanked them for agreeing to volunteer their time.