

16th August 2024

Dear Parents/Guardians,

We hope that you are all keeping well and that all our students are enjoying the last week of summer holidays!

As the start of the new academic year approaches, we would like to communicate some important information.

Return to School:

Please click [HERE](#) to find return to school dates and times. The school calendar has also been updated. Timetables will be distributed to students on their first day back. (Please bring a pen and notebook)

Student not returning:

If your son/daughter is not returning to St. Flannan's College, please inform the school in writing or by e-mail as soon as possible.

Contact Details:

It is important that the school has up to date contact details for every student. Please inform us of any changes of address or telephone number particularly mobile phone numbers as this is critical in the event of an emergency or illness. Updated details should be sent by e-mail to info@stflannanscollege.ie

School APP/Absenteeism

WE ARE INTRODUCING A NEW SCHOOL APP FOR ALL SCHOOL COMMUNICATION, PAYMENTS & ABSENTEEISM.

(Further Information regarding our School App & recording absences will be communicated to all parents next week)

The App is now the school's main communications channel and administration processing platform for parents/guardians. It provides a single touch point where all the school's published news and

Telephone: 065-6828019

E-Mail: Info@stflannanscollege.ie

ST. FLANNAN'S COLLEGE

Ennis, Co. Clare, Ireland.



information can be quickly and instantly accessed through your phone. Many of our traditional paper-based forms have been digitised and parents/guardians must use these forms going forward as we will no longer have the processes in place to handle paper forms. Forms include Absentee, Late Notes, Permission to Leave Early, Consent Forms and Notes from Parent. These changes will help us achieve GDPR compliance, reduce our carbon footprint, reduce costs and streamline our administration work.

School Uniform:

The School Uniform is a compulsory requirement of St. Flannan's College. Students must be in full school uniform and note that white runners/converse shoes are not permitted, neither are grey jeans, tracksuit pants or leggings. The school uniform is available from Pyne's Abbey Street or McCannon's Market Street, Ennis. Students are expected to be well groomed, and hair must be neat, clean and tidy. Strictly no facial piercings permitted. From September, we will have our own school jacket. This jacket will be the only jacket that students are permitted to wear within the school building. Jackets are available from Central Sports Kilrush or online using the following link [HERE](#)

Student Photography:

Photographs of student participation in school events may be published on our School App, the school newsletter, school website, official social media accounts or local papers. If you do not wish for such photographs of your child to be published, please inform the school in writing or by email.

Medication:

Parents/Guardians who arrange to have any type of medication held in the school for their child we wish to clarify that it is the responsibility of the parent/guardian and not the school to ensure that the medication and instructions are always in date. For students over eighteen who are responsible for their own medication and wish to have medication held in the school the same responsibility applies.

School Diary:

A school homework diary will be distributed to all students on the first day of term.

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**Insurance/Administration Contribution:**

The contribution is €125 per student. Parents/Guardians experiencing financial difficulty should contact the school directly. Parents/Guardians can contribute through the Way2Pay link which is located on the top school website home page – www.stflannanscollege.ie
<https://www.way2pay.org/>

Lockers:

Lockers will be allocated to student's who have reserved them. €20 per year. A link has been sent out to Parents/Guardians regarding this fee. We recommend a lock size of 35mm. We do not recommend combination locks.

Mobile Phones:

Mobile phones should not be used during class without the permission of the class teacher or between classes as this leads to serious disruption of the teaching and learning environment. Please refer to our mobile device policy on the school web site. Students are not permitted to take photographs of other students or staff, record other students or staff or upload students/staff/school activities onto social network sites. There are serious disciplinary consequences should this happen.

Smoking/Vaping:

State legislation requires that the school is maintained as a smoke free zone which includes school grounds and facilities. Students found smoking or vaping will incur an automatic two-day suspension Please note e-cigarettes are included in this policy.

Attendance:

Regular and punctual attendance for the full school day is vitally important for effective learning and social integration. Students who are late for school and class tend to disrupt the teaching and learning environment for other students. Parents of students who are late must submit the late/absence on the school App and students must sign the late book in the school office otherwise they will be recorded as absent.

Park and Stride:

We are encouraging all parents/guardians to drop students at various points on the route to the school. Students must use the pedestrian entrances into the school grounds. Students are not permitted to enter the school grounds through the main gate. Pupils who require a lift into the school grounds for physical reasons are welcome to continue their usual arrangement. This is part of our Green School initiatives.

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Deputy Principals & Year Heads: 2024/25

Grainne Lynch- 1st & 2nd Year

Donal Cahir – 3rd & TY

Michael Donnellan – 5th & 6th Year

1st Years	Olivia Durcan	1A – 1F	EXT 211
	Gary Brennan	1G – 1J	EXT 210
2nd Years	Emer Murphy	2A – 2C	EXT 112
	Grainne Noonan	2D – 2H	EXT 107
3rd Years	Kieran Sweeney	3A – 3E	EXT 103
	Paul Geraghty	3F – 3I	EXT 113
4th Years (TY)	John O Connor	EXT 213	
5th Years	James O Connor	5A – 5E	EXT 216
	Brendan Bugler	5F – 5H	EXT 126
6th Years	Fionnuala Kelly	6A – 6E	EXT 217
	Statia Knowles	6F – 6H	EXT 212

We are looking forward to welcoming our students back to school and we would like to thank you all for your continued support.